



Green Valley AZ Farmers Market Application



Season 4: June 2026-May 2027

Vendor Application & Participation Agreement

June 2025 – June 2026 Market Season

Market Purpose

The purpose of the Green Valley AZ Farmers Market (GVAZFM) is to create a welcoming, harmonious, and festive environment for community residents, vendors, and visitors. Our goal is to promote a wholesome, family-friendly atmosphere while supporting local businesses, artisans, farmers, and organizations.

The market is organized and administered by **Kathy Martinez-Chavez**, in partnership with **Tractor Supply Staff**, to:

- Serve as a center for social, civic, and retail community activity
- Contribute positively to the image of Tractor Supply and the surrounding community
- Provide opportunities for community engagement and outreach
- Introduce residents and visitors to fresh foods, unique products, educational opportunities, and local organizations

Vendor Participation

For the purposes of these rules, “Participants” include any vendor, retailer, grower, farmer, seller, crafter, artist, or organization approved to participate in the market. By submitting an application and participating in the market, vendors agree to conduct themselves with professionalism, integrity, and a commitment to quality; to support market promotions, events, and activities to the best of their ability; and to comply fully with all market rules, policies, and procedures.

Vendor spaces and sales privileges may not be sold, sublet, transferred, or shared under any circumstances. Vendors are not required to sign up for every market. Feel free to select only the markets you wish to attend from the list below.

Code of Conduct

All participants, including vendors, employees, family members, and guests, are expected to conduct themselves in a respectful and professional manner at all times.

The following behaviors will result in immediate dismissal from the market: disruptive, discourteous, or aggressive conduct; yelling, fighting, or the use of derogatory or prejudicial language; intoxication or engagement in illegal activity; and any violent, unsafe, or threatening behavior.

Any concerns, complaints, or disputes must be communicated to market management in a professional and respectful manner. Concerns, complaints or disputes must be submitted in writing and addressed outside of market hours.

Vendor Selection & Product Approval

Market Management Rights

Market management reserves the right to accept, decline, or remove vendors or products at its discretion. Management may limit or allow the number of vendors offering similar products and may approve or deny specific commodities based on market needs, suitability, and overall balance.

Only approved, high-quality products may be displayed or sold at the market. Vendors must receive prior approval from market management before introducing any new products.

Applications from political groups or political candidates are not accepted.

Vendor Priority

Priority consideration is given to handmade crafters and artisans, as well as food makers and specialty producers.

Home bakers, food, and beverage vendors are required to submit a current Pima County Food Selling Permit with their application.

Market Location & Schedule

Location:

Tractor Supply 75 N. Abrego Dr. Green Valley, AZ 85614

Schedule:

- Markets are held **year-round, rain or shine**
- **2nd and 4th Saturdays** of each month
- **December only:** 2nd and 3rd Saturdays

Market Hours:

- **May–September:** 8:00 AM – 12:00 PM
- **October–April:** 8:00 AM – 1:00 PM

Fees

- **\$25** (a flat fee...no percentages taken out) (you keep all the profits you make) per 10' x 10' booth space
- Each additional 10' x 10' space: **\$25**

No refunds. We run rain or shine. If you set up for any amount of time at the market you are responsible for paying the full vending fee...no matter the length of time you stay.

Tent & Space Requirements

Vendors bring all equipment they might need. Market does not provide tents, weights, tables...etc. Tents are not required; however, if a tent or canopy is used, it must be commercially manufactured and securely anchored at all times.

Vendors using a tent are required to have adequate weights attached to each canopy leg. A minimum of 40 pounds per leg is strongly recommended. If market organizers determine that the weights are insufficient, or if a vendor does not have the required weights, the vendor will be required to either remove the canopy and operate without it or choose not to participate in the market for that day.

Failure to comply with these requirements, or engaging in rude or unprofessional behavior, may result in immediate removal from the market and possible disqualification from future participation.

NEW Approved Weights

- Manufacturer-designed sandbags, or waterbags
- Canopy leg weight plates
- Sealed tube-type weights (PVC filled with concrete)

NEW Prohibited Weights

- Bricks or cinder blocks
- Water jugs or buckets
- Rocks
- Loose gym weights

All vendor spaces must be **clean, sanitary, and professionally maintained** throughout the market.

Setup/Arrival/Take Down

Setup Time: 6:30 a.m. – 7:45 a.m.

Vendors requiring additional setup time must receive prior approval from the market organizer before each market date. Vendors who arrive before the designated setup time and begin setting up, or who drive into the market area to unload before setup is permitted, may be removed from the market schedule.

Vendors who arrive after the designated setup period (without prior approval for the delay) may forfeit their assigned space, which may be reassigned to a standby vendor.

There is no “required “ time for take down. We ask that you stay until the market ends before breaking down. Unless you get pre-approval from market personal.

Registration Confirmation & Roll Call

Accepted vendors will receive an email confirmation. Vendor applications may be accepted up until the start of the event, when applicable.

Roll Call

Roll call is conducted the weekend prior to each market. Vendors are required to respond **YES** or **NO** by 5:00 p.m. on the Tuesday before the scheduled market.

Vendors who do not respond to roll call will forfeit their space for that weekend’s market.

- **Consecutive Absences:** Vendors who miss two consecutive scheduled market days without required notice, and subsequently fail to attend the third, will forfeit their assigned permanent booth location and/or may lose their guaranteed space for the season.
- **Seasonal Absences:** Vendors who accrue five total absences from dates they previously committed to during a single season will forfeit their permanent space assignment and/or may lose their reserved spot for the remainder of that season.
- **Waiver of Penalties via Fee Payment:** The conditions outlined above may be waived if a vendor remits the required vending fee for any missed or canceled markets. Prompt payment of fees for unattended markets ensures your account remains in good standing.

Advance Notice Requirement

To avoid an absence being classified as an unexcused missed market, vendors must provide notice of cancellation **30 days in advance**.

****Vendors will receive a confirmation once their roll call response has been recorded. If confirmation is not received, it is the vendor’s responsibility to contact market management. Failure to respond to roll call will result in the vendor not being scheduled and no space being assigned.****

Payment Information

- Vendor fees are paid **in cash on the morning of each market**
- **We will never request payment via email or text** — beware of scams

Vendor Space Assignments

Vendors who sign up for every market date and remain in good standing—defined as regular attendance, reliability, and compliance with all market rules—may be eligible for a permanent vending space. Vendors assigned a permanent space may forfeit that specific spot if they miss two consecutive markets. Past placement or early sign-up doesn’t guarantee the same space you had in past seasons.

All other vendors will receive their space assignment the morning of each market. Vendors may be placed in either the north or south vending area. Market organizers reserve the right to assign vendor locations as they deem appropriate for the overall success and balance of the market.

We ask that all vendors respect these placement decisions and refrain from requesting specific locations or voicing complaints regarding their assigned space.

- **Vendor spaces will be listed on the sandwich board by the horse trailer** the morning of each market

Parking & Unloading

Vendors are required to unload in the front parking lot. Most vendor spaces require transporting equipment to the vending area; vendors should plan accordingly and bring wagons or dollies as needed. Limited drive-up spaces are available and cannot be guaranteed.

After unloading, all vendor vehicles must be parked either across the street from Tractor Supply on the east side of Abrego or along the residential street of Verde Vista. **DO NOT PARK ON PRIVATE PROPERTY OR YOU WILL BE TOWED. PARK ONLY ON THE PUBLIC STREETS.**

All vendor vehicles must be moved and parked no later than 7:45 a.m.

Unloading and vendor parking are strictly prohibited on the north side of the Tractor Supply building. This area is reserved exclusively for market volunteers.

Liability & Indemnification

Vendors participate in the market at their own risk and are solely responsible for securing their canopies, displays, and equipment; for any damage caused by their setup or operations; and for all setup and cleanup of their vending area.

Each vendor agrees to indemnify and hold harmless the Green Valley AZ Farmers Market, its organizers, Tractor Supply, and all associated affiliates from any and all claims, damages, injuries, losses, liabilities, or legal costs arising out of or related to the vendor's participation in the market.

Agreement

Submission of this application constitutes agreement to all rules, policies, and procedures of the Green Valley AZ Farmers Market.

Signature & Date:

Signature_____Date:_____

Application Submission

Applications may be **mailed, or emailed**

 **All electronic applications must be physically signed in person at your first market. Typed or electronic signatures are not accepted.**

Mail:

Green Valley AZ Farmers Market
17822 S. Placita Octubre
Green Valley, AZ 85614

Email: greenvalleyazfm@gmail.com

Phone: 520-906-8538

Green Valley AZ Farmers Market Dates

Please circle the dates you wish to reserve

Month	2nd Saturday	4th Saturday
June 2026	June 13, 2026	June 27, 2026
July 2026	July 11, 2026	July 25, 2026
August 2026	August 8, 2026	August 22, 2026
September 2026	September 12, 2026	September 26, 2026
October 2026	October 10, 2026	October 24, 2026
November 2026	November 14, 2026	November 28, 2026
December 2026	December 12, 2026	December 19, 2026
January 2027	January 9, 2027	January 23, 2027
February 2027	February 13, 2027	February 27, 2027
March 2027	March 13, 2027	March 27, 2027

April 2027	April 10, 2027	April 24, 2027
May 2027	May 8, 2027	May 22, 2027

***December 19, 2026 is the 3rd Saturday of the month...not the fourth

Green Valley AZ Farmers Market

Vendor Application Form

Vendor Name: _____

Contact Person: _____

Phone Number: _____

Address: _____

Email: _____

Facebook Page Name (if applicable): _____

Vendor Type (circle one):

Produce Craft/Artisan Cottage Foods Vendor Services

List all products to be sold at the market:

☐ I have read the Green Valley AZ Farmers Market terms and conditions, understand them, and agree to abide by them.

Signature: _____ **Date:** _____